# **Y4Life Intern Application Information**

# **Application Process**

- Before applying, please review the job description.
- Fill out the attached application form in its entirety.
- Send completed application, resume, and two letters of reference to mbauman@lutheransforlife.org by April 15, 2021.
- Qualified applicants may be contacted to schedule an interview by phone, video chat, and/or in person.
- A single candidate will be selected and notified by May 1.

# 2020 Y4Life Intern Job Description

# **Position Summary:**

Assisting the Director of Y4Life, the Y4Life Intern will help Y4Life become recognized as THE leader in Gospel-centered, For-Life resources and engagement opportunities for youth. This position reports to the Director of Y4Life.

#### **Essential Core Values**

The Y4Life Intern must agree and adhere to LFL's Mission, Vision, and Values. (See application form.)

# Knowledge, Skills, and Abilities

The Y4Life Intern should:

Have basic knowledge of

- · Lutheran doctrine and practice
- · Life issues
- · Y4Life and its mission and vision.

#### Be skilled in

- · Communication, including written and interpersonal
- · Self-motivation with strong organizational skills
- · Social media, networking, and multimedia development
- Research

### Be able to

- · Work alongside Director of Y4Life to accomplish tasks as a team
- · Complete work in a timely fashion
- · Be coached, accepting both guidance and correction
- · Prioritize work and assignments
- · Revise, edit, and work toward standards rather than completion
- · Use time effectively and keep accurate records

### **Education**

Completion of at least one year of college is preferred; however, high school graduates may be considered.

### Experience

Engagement in Life ministry

# Y4Life Intern Specific Responsibilities:

Assist Director of Y4Life in

- Developing the following resources:
  - Y4Life Podcasts with links to PowerPoint presentations
  - o Chats 4 Life Catalog
  - Servant Event Kits
  - o Y4Life Devotions
- Planning for and maintaining social media posts. This may include, but is not limited to, creating:
  - Advertising graphics
  - o Bible verse graphics
  - o Infographics on life issues
  - Competitions
  - o Other social media opportunities.
- Research which may include, but is not limited to, the following:
  - o contemporary life issues
  - o current legislation
  - o traditional life topics
  - o RSOs
  - Advocacy opportunities
  - o Life-affirming events (Marches, conferences, gatherings, etc.)
  - Grants
- Creating visual graphics, pamphlets, and handouts for youth.
- Developing a Y4Life Ambassador program.
- Creating and maintaining a Y4Life YouTube channel with youth-centered videos, devotions, and podcasts.
- Advertising and promotional endeavors.
- Maintaining and updating Lutheran high school lists, contact information, websites, and the like.
- Designing Y4Life apparel and merchandise; helping to create and maintain an online store.
- Preparing for and, as needed, attending conferences.

**Employment Status:** Part-time. Hours can be negotiated; no more than 20 hrs/week

average

Payment: \$12 per hour **Location:** Remote

**Start Date:** To be determined, but no later than June 2021

**End Date:** To be determined, but no longer than three months of total employment